

**ARTISTS' COLLABORATIVE GALLERY
129 K STREET • SACRAMENTO, CA • 95814
(916) 444-7125**

**ARTISTS' COLLABORATIVE GALLERY
STUDENT ARTIST AGREEMENT**

RESPONSIBILITIES OF STUDENT ARTIST

GENERAL GUIDELINES

Each Student Artist agrees to read, sign and abide by this Student Artist Agreement. If under the age of 18, parental or guardian's consent is needed as well.

On joining the gallery as a Student Artist, each applicant will pay a one-time Jury Fee of \$10, by bank check or postal money order only. Cash is not accepted as we require a paper trail.

The Gallery will provide the student with a .doc template for labeling artwork. Tags must accompany the artwork, which will include the student's name, title of the artwork plus its specifics (size, medium), the price, plus an inventory number.

An inventory of student artwork will be programmed into the gallery **POS (Point of Sale)** system, with prices matching the tag on the artwork. A member will assist in creating the artist's POS inventory (made up of the student's 3 initials plus the number assigned to each particular piece of art).

All work in your display must be "for sale." No price tags shall read "for display only", or "NFS". The gallery is operated by all members for the benefit of all members as a for-profit organization.

Commissioned artwork: If a commission is agreed upon **in** the gallery, that sale is run through the gallery's POS; the gallery will receive its 25%. If a commission is agreed upon **outside** the gallery, 100% of that sale goes directly to the Student Artist; no sales receipt or payment can be run through the gallery POS System.

All Student Artists must have some means to receive, read and respond to email messages. They must have a working phone number and a way to receive voice messages for gallery connection during business hours. All email messages regarding gallery business will begin with "ACG Gallery or ACG..." in the subject line.

The Gallery reserves the right to use photographs of the artwork on display on any social media platform (Facebook, Instagram, etc). Until such time that the Board receives a letter stating the Student Artist wishes to opt-out of social media marketing, any images of the Student Artist's artwork may be used to promote the gallery in any form of advertising decided upon by the marketing committee. Please be aware that if you opt-out of the marketing opportunities, your work will be excluded from promotional efforts.

The gallery maintains a 25% sales commission on all sales to cover overhead operational expenses.

JURYING

The Student Artist is responsible for filling out the Application Form and submitting digital samples of their artwork, including size, medium, and sale price. All art submitted must be for sale. Students may combine their show with another student's artwork, but each student will need to apply separately, with a separate jury process and fee.

The jury is a screening process to determine if the artwork is a good fit with the gallery. We do not accept nudes, as our gallery attracts families. No work can have derogatory/racist images or text. Acceptance as a Student Artist will be a Board decision.

Only original art not based on any currently copyrighted photo or art work will be accepted, including derivative works based on copyrighted works, unless there is a permission certificate attached to the back of the artwork. (I.e. no paintings directly copied from a National Geographic photo).

DISPLAY OF WORK

The primary purpose of the Gallery is to effectively display and sell Members'/Student Artist's' artwork. To achieve this goal, the Display Chair is responsible for updating the Gallery's appearance, ensuring an exciting and interesting gallery for the customers to view the work in a coordinated, contemporary, and attractive way of marketing and merchandising.

The length of the Student's Show will be one month, unless other arrangements are agreed upon.

As a new Student Artist you will be contacted by the Display Chair to arrange for display space(s). The Student Artist is responsible for having their artwork gallery-ready (matted, framed if appropriate), hanging their show, and at the end of their exhibition, removing the artwork.

ART SHOW "OPENING"

We can arrange to have an opening for the Student Art Show, at a time agreeable to the student, family and members of the gallery.

Due to ADA (Americans with Disabilities Act), we cannot offer food or drink on premises, since we do not have an ADA Compliant bathroom for public use.

Student Artist Copy - Sign and Bring To Gallery

Each Student Artist shall be required to sign below to indicate they have read, agreed to abide by and received a copy of the Artists' Collaborative Gallery - Student Artist Agreement.

Students 18 years or older can sign the agreement. Students younger than 18 years old must have a parent or guardian sign the agreement.

ARTISTS' COLLABORATIVE GALLERY - STUDENT ARTIST AGREEMENT

Rev. 08/03/2025

I have read, agreed to abide by and received a copy of the Artists' Collaborative Gallery - Student Artist Agreement.

NAME: _____ AGE: _____

ADDRESS: _____ CITY: _____

ZIP: _____

HOME PHONE: (_____) _____

CELL PHONE: (_____) _____

EMAIL: _____@_____

SCHOOL or COLLEGE ENROLLMENT _____

SIGNATURE (Student): _____ DATE: _____

SIGNATURE (Parent, if student is younger than 18 years old):

_____ DATE: _____

I will be jurying artwork in the following medium/media:

Artists' Collaborative Copy - Sign and Bring To Gallery

Each Student Artist shall be required to sign below to indicate they have read, agreed to abide by and received a copy of the Artists' Collaborative Gallery - Student Artist Agreement.

Students 18 years or older can sign the agreement. Students younger than 18 years old must have a parent or guardian sign the agreement.

ARTISTS' COLLABORATIVE GALLERY - STUDENT ARTIST AGREEMENT

Rev. 08/03/2025

I have read, agreed to abide by and received a copy of the Artists' Collaborative Gallery - Student Artist Agreement.

NAME: _____ AGE: _____

ADDRESS: _____ CITY: _____

ZIP: _____

HOME PHONE: (_____) _____

CELL PHONE: (_____) _____

EMAIL: _____@_____

SCHOOL or COLLEGE ENROLLMENT _____

SIGNATURE (Student): _____ DATE: _____

SIGNATURE (Parent, if student is younger than 18 years old):

_____ DATE: _____

I will be jurying artwork in the following medium/media:
